

Lesson Planning

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Lecture Outline

- Why is lesson planning important?
- Written format of Lesson Plan
- A suggested lesson plan format
- Some Common mistakes

Why is lesson planning important?

- Information presented to students must be structured into a **coherent** whole so that **effective learning** takes place.
- Lesson planning enables the teacher to
- **stay focussed**
- **avoid omissions, mistakes, unnecessary repetition**
- **feel confident in front of students**

Written Format of Lesson Plan

- **Content**
- **Specific Instructional Objective**
- **Prerequisites**
- **Instructional Procedures**
- **Materials and Equipment**
- **Extra Material**
- **Assessment**

A Suggested Lesson Plan Format

1. Identification Data

Teacher _____ Subject _____
Level/Class _____ Date _____
Time _____ Duration _____

2. Pre-requisite knowledge
3. SIOs
4. Key concepts
5. Materials and equipment
6. Instructional Activities
7. Evaluation of lesson

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Pre-requisite knowledge

- Assume what the students already know before beginning to teach this lesson
- Reduce any gap between what you want them to learn and what they can learn

Pre-requisite knowledge

- Addition of two numbers:

E.g. students must already know before you can start to teach addition of numbers

Students are able to

A Suggested Lesson Plan Format

1. Identification Data

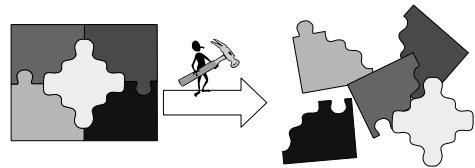
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Task Analysis

Task analysis is the identification, and subsequent sequencing of the subskills in an instructional objective.



Specific Instructional Objective

- reflect what teachers try to achieve at the end of their lessons (**scheme of work**).
- guide the evaluation of learning, selection of teaching/learning activities, materials and content.
- must describe an observable behaviour that a pupil is able to perform (*an action that one can actually see*)
- must be written in terms of the learner's behaviour and not the teacher's.

Specific Instructional Objective

- By the end of the lesson, students must be able to app ite equivalent fractions
- By the end of the lesson, students must be able to unde nd how to add fractions with identical denominators

Specific Instructional Objective

Use action verbs such as

calculate, construct, define,
 evaluate, identify, sketch, solve, ...

Avoid verbs that describe internal mental states such as

appreciate, know, understand, ...

A B C D Of Writing

Specific Instructional Objectives (SIOs)

A

udience

B

ehaviour

C

ondition

D

egree

Specific Instructional Objective

An example ...

Audience
Behaviour

At the end of the lesson, the Primary Three pupils should be able to subtract whole numbers up to 4 digits correctly without any reference to their books.

Condition
Degree

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Instructional Activities

- Need to consider
- pupils' abilities and interests
- learning theories
- content to be covered in the Scheme of Work
- SIOs to be achieved
- available resources in textbooks/ teacher's guides/workbooks
- teacher's repertoire of activities
- time available for an activity

Instructional Activities

Instructional activities include the following 4 components

1. Introduction

informing pupils of objectives, reviewing pre-requisite knowledge/skills which are directly relevant, describing a story involving the concepts to be learned, giving a problem that can be solved by the concepts to be learned

2. Development

teaching of main concepts, rules, formulae to be acquired through appropriate activities, providing examples and non-examples, teacher modelling of examples guided practice

Instructional Activities

3. Consolidation

giving pupils opportunities to practise problems or application of rules/formulae on their own, providing them with feedback about their learning

4. Conclusion

reinforcing main concepts/rules/formulae, assessing mastery of what was taught, reminding pupils of the SIOs, giving them a sense of achievement, setting homework, giving instructions for next lesson

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Some Common Mistakes

- The SIOs do not describe observable behaviours.
- The activities/instructional media are not related to the SIOs, hence not contributing effectively to teaching/learning.
- The activities/instructional media do not match the pupils' level of understanding.
- The assessment is disconnected from the SIOs.
- **LESSON PLAN IS MEANT FOR TEACHERS, NOT YOUR STUDENTS !**

Summary of Lecture

- Why is lesson planning important for beginning teachers?
- What you need to be familiar with before planning
- Suggested lesson plan format
- A sample checklist for writing lesson plan
- Common mistakes to avoid

End of Lecture

Thank you